

Join the COASTAL Team!!!

We are accepting applications for a...

Permitting Coordinator

Previous experience with permitting in Pasco County is preferred.



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coastaldesignconsultants.com

Job Description:

Assist Project Engineers with research, development and coordination of project related information required for rezoning, permitting, plating, and construction administration. Administrative responsibilities include coordination, scheduling, tracking, meetings, minor filing, and correspondence, as required for company records and maintenance of project submittals. Prior permitting experience through Accela in Pasco County, SWFWMD, FDEP, or other governmental entities is preferred.

Compensation:

Minimum starting wage rate will be \$22.00 per hour but will be adjusted if candidate has prior experience with permitting, and is based on employee experience, references, and related knowledge of job responsibilities. Coastal also has both a retirement savings plan and a company bonus plan for qualified employees. Coastal pays 80% of employee's health insurance cost and offers fifteen paid days per year of personal time off to starting employees. Coastal awards an additional day of personal time off for each year worked after the initial year, for the next 5 years, for a total of five additional days. This would amount to a total of twenty personal days off per year.

Work Environment:

Coastal is a full-service civil engineering firm. We produce projects in West Central Florida with primary emphasis in Hernando, Hillsborough, Pasco, and Pinellas counties. Coastal is looking for individuals who are collaborators and who will fit into our office culture. Currently, our office has eleven employees. We are all committed to providing our clients with high quality work products and services in a timely manner. Our clients are in various industries and have unique concepts. We provide services to both private and government entities.

Please email your resumé and cover letter to Info@coastaldesignconsultants.com

"We look forward to evaluating your resume to see if you would be a good fit for our team."

Visit www.coastaldesignconsultants.com for more information or to view our completed projects.